Teaching Plan: 2022-23

Department: Bachelor of Management Studies

Class: SYBMS

Semester: IV

Subject: Financial Institutions and Markets

Name of the Faculty Member: Aniket Prabhulkar

Month	Topics to be Covered	Additional Activities planned / done	Number of Lectures
Jan	 Financial System Theoretical Settings – Meaning, Importance, Functions of financial system, Indian financial system from financial neutrality to financial activism and from financial volatility to financial stability. Role of government in Financial development, Phases of Indian financial system since independence (State Domination – 1947-1990, Financial sector reforms 1991 till Financial sector Legislative Reforms Commission 2013) (Only an Overview) Monitoring Framework for financial Conglomerates, Structure of Indian financial system – Financial Institutions (Banking & NonBanking), Financial Markets (Organized and Unorganized) Financial Services(Fund based & Free Based) – (In details) Microfinance – Conceptual Framework – Origin, Definitions, Advantages, Barriers, Microfinance Models in India 	Tracking Stock	k 16
Feb	• Financial Regulators – Ministry of Finance (Dept of DEA, Expenditure ,Revenue, financial	Case Studies	16

	1		
	services and disinvestment) RBI-		
	Changing role of RBI in the		
	financial sector, global crisis and		
	RBI, Ministry of Corporate		
	Affairs, SEBI, Pension Fund		
	Regulatory and Development		
	Authority, IRDA.		
	• Financial Institutions- Role,		
	Classification, Role of		
	Commercial banks, IFCI, IDBI,		
	Industrial Credit and Investment		
	Corporation of India, SFC,		
	Investment institutions in India		
	(LIC, GIC) NBFC services		
	provided by NBFC.		
	Specialized Financial Institutions - EXIM NABARD		
	Institutions – EXIM, NABARD,		
	SIDBI, NHB, SIDC, SME Rating		
	agency of India Ltd, IIFCL, IWRFC		
	(Their role, functions and area		
	of concerns)		
Mar	• Indian Money Market –	Tracking Market	16
	Meaning, Features, Functions,		
	Importance, Defects,		
	Participants, Components		
	(Organized and Unorganized)		
	(in details) and Reforms		
	Indian Capital Market -		
	Meaning, Features, Functions,		
	Importance, Participants,		
	Instruments, Reforms in Primary		
	and Secondary Market, Stock		
	Indices, NSE, BSE, ADR and GDR		
	Introduction of Commodity		
	and Derivative Markets		
	• Insurance and Mutual funds –		
	An introduction		
Apr	Financial System Design –	Case Studies	14
• • P •	Meaning, Stakeholder Lender		
	Conflict, Manager Stock holder		
	conflict, Conflict Resolution and		
	Financial System Design, Bank		
	oriented systems and Market		
	oriented systems its advantages		
	and drawbacks, Dimensions of		
	U U		
	systems		
	At global level – Financial		
	system designs of Developed		
1	countries (Japan, Germany, UK		
	and USA) (Brief Summary)		

• Case studies relating to disinvestments polices of PSU in India, Global crises and failures in market systems around world	
Total no. of lectures	60

Teaching Plan: 2022-23

Department: Bachelor of Management Studies

Class: SYBMS

Semester: III

Subject: Auditing

Name of the Faculty Member: Mrs. Rakhi Pitkar

Month	Topics to be Covered	Additional Activities planned / done	Number of Lectures
January	Introduction to Auditing		16
Feb	Audit Planning, Procedures & Documents		16
March	Audit techniques & Internal Audit	Topic related Video will be shown	16
April	Audit techniques: Vouching & Verification	Plan for conducting presentations	12
	Total no. of lectures		60

Teaching Plan: 2022-23

Department: Bachelor of Management Studies

Class: SYBMS

Semester: IV

Subject: Business Economics - II

Name of the Faculty Member: Neetu Saad

Month	Topics to be Covered	Additional Activities planned / done	Number of Lectures
January	 Module 4 Open economy- Theory and issues of international Trade Theories of International trade Terms of trade and gains from trade Free trade vs Protection Foreign investment Balance of Payment 	1 Assignment 1 Online Exam	15 Lecture
February	 Module 1 : Introduction to Macro Economics Macro Economics: Meaning, scope and Importance Measurement of National Product Short run economic fluctuation The Keynesian principle of effective demand Consumption Function Investment function and marginal efficiency of capital Theory of multiplier 	1 Assignment 1 Online Exam	15 Lecture

	 > Union Budget Total no. of lectures 		60
	 Role of Government to provide Public goods Fiscal Policy Instrument of Fiscal policy – Taxation Public Expenditure Public Debt Union Pudget 	1 Assignment 1 Online Exam	15 Lecture
April	Module 3 : Constituents of Fiscal Policy		
March	 Module 2 : Money, Inflation and monetary policy Money supply Demand for Money Quantity of Theory of money Inflation Monetary Policy 	1 Assignment 1 Online Exam	15 Lecture

Teaching Plan: 2022-23

Department: Bachelor of Management Studies

Class: SYBMS

Semester: IV

Subject: Business Research Methods

Name of the Faculty Member: Dr. Mitali Shelankar

Month	Topics to be Covered	Additional Activities planned / done	Number of Lectures
Jan	Meaning and objectives of research • Types of research– a)Pure, Basic and Fundamental b) Applied, c)Empirical d) Scientific & Social e)Historical f) Exploratory g) Descriptive h)Causal • Concepts in Research: Variables, Qualitative and Quantitative Research • Stages in research process. • Characteristics of Good Research • Hypothesis- Meaning, Nature, Significance, Types of Hypothesis, Sources. • Research design– Meaning, Definition, Need and Importance, Steps in research design, Essentials of a good research design, Areas / Scope of research design and Types- Descriptive, Exploratory and causal. • Sampling– a) meaning of sample and sampling, b) methods of sampling-i)Non Probability Sampling– Convenient, Judgment, Quota, Snow ball ii) Probability– Simple Random, Stratified, Cluster, Multi Stage.	Selection of Topic and writing objectives and hypothesis	16
Feb	Types of data and sources- Primary and Secondary data sources • Methods of collection of primary data a)	Questionnaire Designing	16

Mar	Observation- i)structured and unstructured, ii) disguised and undisguised, iii)mechanical observations (use of gadgets) b) Experimental i)Field ii) Laboratory c) Interview – i) Personal Interview ii)focused group, iii) in- depth interviews - Method, d) Survey– Telephonic survey, Mail, E- mail, Internet survey, Social media, and Media listening. e) Survey instrument– i) Questionnaire designing. f) Types of questions– i) structured/ close ended and ii) unstructured/ open ended, iii) Dicotomous, iv) Multiple Choice Questions. f) Scaling techniques-i) Likert scale, ii) Semantic Differential scale Processing of data– i) Editing- field and office editing, ii)coding– meaning and essentials, iii) tabulation – note • Analysis of data-Meaning, Purpose, types. • Interpretation of data-Essentials, importance and Significance of processing data • Multivariate analysis– concept only • Testing of hypothesis– concept and problems– i)chi square test, ii) Zandt-test (for large and small sample) Penort writing – i) Meaning	Writing Analysis and Interpretation	16
April	Report writing – i) Meaning , importance, functions of reports, essential of a good report, content of report , steps in writing a report, types of reports, Footnotes and Bibliography • Ethics and research • Objectivity, Confidentiality and anonymity in Research • Plagiarism	Writing bibliography from different sources (APA style)	14
	Total no. of lectures		60

Teaching Plan: 2022-23

Department: Bachelor of Management Studies

Class: S.Y.B.M.S.

Semester: <u>IV</u>

Subject: TRAINING & DEVELOPMENT IN HRM

Name of the Faculty Member: <u>Ms. Delisha D'souza</u>

Month	Topics to be Covered	Additional Activities planned / done	Number of Lectures
January	 Unit 1: Overview of Training Overview of training– concept, scope, importance, objectives, features, need and assessment of training. Process of Training–Steps in Training, identification of Job Competencies, criteria for identifying Training Needs (Person Analysis, Task Analysis, Organisation Analysis), Types–On the Job &Off the Job Method. Assessment of Training Needs, Methods & Process of Needs Assessment. Criteria &designing-Implementation– an effective training program. 	 Case Study Discussion Quiz 	16
February	 Unit 2: Overview of Development Overview of development concept, scope, importance & need and features, Human Performance Improvement Counselling techniques with reference to development employees, society and organization. Career development Career development cycle, model for planned self development, succession planning. 	 Case study discussion Quiz Group PPT Presentations by students 	16
March	Unit 3: Concept of Management Development	- Group PPT Presentations by	14

April	 Concept of Management Development. Process of MDP. Programs & methods, importance, evaluating a MDP. Unit 4: Performance measurement, Talent management & Knowledge management Performance measurements- Appraisals, pitfalls and ethics of appraisal. Talent management – 	students - Case study discussions - Case study discussion	14
	 Falent management – Introduction ,Measuring Talent Management, Integration & future of TM, Global TM & knowledge management— OVERVIEW -Introduction: History, Concepts Knowledge Management: Definitions and the Antecedents of KM Information Management to Knowledge Management , Knowledge Management , Knowledge Management: What Is and What Is Not?, Three stages of KM, KM Life Cycle 	- Group PPT Presentations by students.	
	Total no. of lectures		60

Teaching Plan: 2022-23

Department: Bachelor of Management Studies

Class: SYBMS

Semester: IV

Subject: <u>FC-IV (Ethics and Governance)</u>

Name of the Faculty Member: Shweta Soman

Month	Topics to be Covered	Additional Activities planned / done	Number of Lectures
Jan	Ethics: Concept of Ethics, Evolution of Ethics, Nature of Ethics- Personal, Professional, Managerial Importance of Ethics, Objectives, Scope, Types – Transactional, Participatory and Recognition • Business Ethics: Meaning, Objectives, Purpose and Scope of Business Ethics Towards Society and Stakeholders, Role of Government in Ensuring Business Ethics Principles of Business Ethics, 3 Cs of Business Ethics – Compliance, Contribution and Consequences Myths about Business Ethics Ethical Performance in Businesses in India	Presentations	16
Feb	Ethics in Marketing: Ethical issues in Marketing Mix, Unethical Marketing Practices in India, Ethical Dilemmas in Marketing, Ethics in Advertising and Types of Unethical Advertisements • Ethics In Finance: Scope of Ethics in Financial Services, Ethics of a Financial Manager – Legal Issues, Balancing Act and Whistle Blower, Ethics in Taxation, Corporate Crime - White Collar Crime and	Case studies	16

	Organised Crime, Major		
	Corporate Scams in India, Role		
	of SEBI in Ensuring Corporate		
	Governance, Cadbury		
	Committee Report, 1992 •		
	Ethics in Human Resource		
	Management: Importance of		
	Workplace Ethics, Guidelines		
	to Promote Workplace Ethics,		
	Importance of Employee Code of Conduct, Ethical Leadership		
Man	Concept, History of Corporate	Presentations	16
Mar	Governance in India, Need for	riesentations	10
	Corporate Governance •		
	Significance of Ethics in		
	Corporate Governance,		
	Principles of Corporate		
	Governance, Benefits of Good		
	Governance, Issues in		
	Corporate Governance •		
	Theories- Agency Theory,		
	Shareholder Theory,		
	Stakeholder Theory and		
	Stewardship Theory •		
	Corporate Governance in India,		
	Emerging Trends in Corporate		
	Governance, Models of		
	Corporate Governance, Insider		
	Trading		
April	Meaning of CSR, Evolution of	Case studies	14
1	CSR, Types of Social		
	Responsibility • Aspects of CSR-		
	Responsibility, Accountability,		
	Sustainability and Social		
	Contract • Need for CSR • CSR		
	Principles and Strategies •		
	Issues in CSR • Social		
	Accounting • Tata Group's CSR		
	Rating Framework • Sachar		
	Committee Report on CSR •		
	Ethical Issues in International Business Practices • Recent		
	Guidelines in CSR • Society's		
	Changing Expectations of		
	Business With Respect to		
	Globalisation • Future of CSR		
	Total no. of lectures		60
			UU

Teaching Plan: 2022-23

Department: Bachelor of Management Studies

Class: SYBMS

Semester: IV

Subject: Human Resource Planning and Information System

Name of the Faculty Member: Dr. Mitali Shelankar

Month	Topics to be Covered	Additional Activities planned / done	Number of Lectures
Jan	Overview of Human Resource Planning (HRP): Human Resource Planning–Meaning, Features, Scope, Approaches, Levels of HRP, Types, Tools, Activities for HRP, Requirements for Effective HR Planning. Process of HRP- Steps in HRP, HR Demand Forecasting–Factors, Techniques – (Concepts Only) Managerial Judgement, Ratio Trend Analysis, Regression Analysis, Work Study Technique, Delphi Technique. HR Supply Forecasting– Factors, Techniques – (Concepts Only) Skills Inventories, Succession Plans, Replacement Charts, Staffing Tables. • Barriers in Effective Implementation of HRP and Ways to Overcome Them. • Strategic Human Resource Planning –Meaning and Objectives. • Link between Strategic Planning and HRP through Technology. • HR Policy –Meaning, Importance. • HR Programme-Meaning and Contents.	Discussion of policies of different companies	16
Feb	Job Analysis, Recruitment and Selection: • Job Analysis- Meaning, Features,	WritingJobAnalysisfordifferent profiles	16

	Advantages. • Job Design:		
	Concept, Issues. • Job		
	Redesign –Meaning, Process,		
	Benefits. Matching Human		
	Resource Requirement and		
	Availability through:		
	Retention- Meaning,		
	Strategies, Resourcing-		
	Meaning, Types. Flexibility –		
	Flexible work practices,		
	Downsizing- Meaning,		
	Reasons, Layoff – Meaning,		
	Reasons. • Recruitment -		
	Meaning and Factors affecting		
	Recruitment, Ethical Issues in		
	Recruitment and Selection.		
	Employee Selection Tests:		
	Meaning, Advantages and		
	Limitations. • Human		
	Resource Audit: Meaning,		
	Need, Objectives, Process,		
	Areas.		
Man	HRP Practitioner, Aspects of	Casa Study	16
Mar	HRP and Evaluation: • HRP	Case Study	10
	Practitioner: Meaning, Role.		
	HRP Management Process: •		
	Establish HRP Department		
	Goals and Objectives		
	Creating HRP Department		
	Structure & Staffing the HRP		
	Department 🜲 Issuing Orders 🌲		
	Resolving Conflicts 🐥		
	Communicating + Planning for		
	Needed Resources & Dealing		
	with Power and Politics -		
	Meaning and Types of Power •		
	HRP as Tool to Enhance		
	Organisational Productivity •		
	Impact of Globalisation on HRP.		
	Aspects of HRP : Performance		
	Management, Career		
	Management, Management		
	Training and Development,		
	Multi Skill Development •		
	Return on Investment in HRP-		
	Meaning and Importance.		
	HRP Evaluation- Meaning,		
	0,		
	Need, Process, Issues to be		
	considered during HRP		
	Evaluation. • Selected Strategic Options and HRP Implications:		

	Total no. of lectures		60
	Mechanisms of HRIS, Benefits, Limitations, Barriers in Effective Implementation of HRIS. • Security Issues in Human Resource Information Systems. • HRIS for HRP • Trends in HRIS		
	Evolution,Objectives,Essentials,Components,Functions, Steps in designing ofHRIS,HRISSubsystems,		
	Contents and Usage of Data. • HRIS-Meaning, Features,		
April	Human Resource Information Systems: • Data Information Needs for HR Manager –	Case Study	14
	Restructuring and its Impact on HRP, Mergers and Acquisitions and its Impact on HRP, Outsourcing and its Impact on HRP.		

Teaching Plan: 2022-23

Department: Bachelor of Management Studies

Class: S.Y.B.M.S.

Semester: <u>IV</u>

Subject: INTEGRATED MARKETING COMMUNICATION

Name of the Faculty Member: <u>Ms. Delisha D'souza</u>

Month	Topics to be Covered	Additional Activities planned / done	Number of Lectures
January	 Unit 1: Introduction to Integrated Marketing Communication Meaning, Features of IMC, Evolution of IMC, Reasons for Growth of IMC. Promotional Tools for IMC, IMC planning process, Role of IMC in Marketing Communication process, Traditional and alternative Response Hierarchy Models Establishing objectives and Budgeting: Determining Promotional Objectives, Sales vs Communication Objectives, DAGMAR, Problems in setting objectives, setting objectives for the IMC Program 	– Case Study Discussion	16
February	 Unit 2: Elements of IMC – I Advertising – Features, Role of Advertising in IMC, Advantages and Disadvantages, Types of Advertising, Types of Media used for advertising. Sales promotion – Scope, role of Sales Promotion as IMC tool, Reasons for the growth, Advantages and Disadvantages, Types of Sales Promotion, objectives of consumer and trade promotion, strategies of consumer promotion and trade promotion, sales promotion campaign, evaluation of Sales 	 Case study discussion Quiz Group PPT Presentations by students 	16

	Promotion campaign.		
	Unit 3: Elements of IMC – II	- Group PPT	14
March	• Direct Marketing - Role of direct	Presentations by	
	marketing in IMC, Objectives of Direct	students	
	Marketing, Components for Direct		
	Marketing, Tools of Direct Marketing –	- Case study	
	direct mail, catalogues, direct response	discussions	
	media, internet, telemarketing,		
	alternative media evaluation of		
	effectiveness of direct marketing		
	Public Relations and Publicity		
	– Introduction, Role of PR in		
	IMC, Advantages and		
	Disadvantages, Types of PR,		
	Tools of PR ,Managing PR –		
	Planning, implementation,		
	evaluation and Research,		
	Publicity, Sponsorship –		
	definition, Essentials of good		
	sponsorship, event sponsorship,		
	cause sponsorship		
	• Personal Selling – Features,		
	Role of Personal Selling in IMC,		
	advantages and disadvantages of		
	Personal Selling, Selling process,		
	Importance of Personal Selling Unit 4: Evaluation & Ethics in	Casa study	14
April		- Case study discussion	14
<i>r</i> tpm	Marketing Communication		
	• Evaluating an Integrated	- Group PPT	
	Marketing program – Evaluation	Presentations by	
	process of IMC – Message	students.	
	Evaluations, Advertising tracking	students.	
	research – copy testing –	- Quizzes	
	emotional reaction test, cognitive		
	Neuro science – online		
	evaluation, Behavioural		
	Evaluation – sales and response		
	rate, POPAI, Toll free numbers,		
	QR codes and facebook likes,		
	response cards, Internet		
	responses, redemption rate Test		
	Markets – competitive responses,		
	scanner data, Purchase		
	simulationtests		
	Ethics and Marketing		
	communication – stereotyping, targeting vulnerable customers,		

Total no. of lectures	60
internet.	
Internet, direct marketing on	
Banner, Sales promotion on	
internet, PR through Internet	
Internet & IMC, Advertising on	
• Current Trends in IMC –	
questionable B2B practices	
misleading claims, puffery, fraud,	
issues - Commercial free speech,	
offensive brand messages – legal	

Teaching Plan: 2022-23

Department: Bachelor of Management Studies

Class: <u>SYBMS</u>

Semester: <u>IV</u>

Subject: Information Technology in Business Management - II

Name of the Faculty Member: <u>Jagdish Sanas</u>

Month	Topics to be Covered	Additional Activities planned / done	Number of Lectures
January	Management Information system- MIS - Definition, Characteristics- Subsystems of MIS- Structure of MIS- Structure of MIS- Reasons for failure of MIS Understanding Major Functional Systems1) Marketing & Sales Systems2) Finance & Accounting Systems3) Manufacturing & Production Systems4) Human Resource Systems5) Inventory SystemsSub systems, description and organizational levelsDecision support system- DSS-Definition- DSS Relationship with MIS- Evolution of DSS,- Characteristics,- classification,- objectives, components, applications of DSS	Presentation and Audio visuals	15

	FDD/F SCM/F CDM		
February	ERP/E-SCM/E-CRM ERP - - Concepts of ERP - Architecture of ERP - Generic modules of ERP Applications of ERP - ERP Implementation concepts ERP lifecycle - Concept of XRP (extended ERP) Features of commercial ERP software	MCQ Test and Audio visuals	15
	- Study of SAP, Oracle Apps, MS Dynamics NAV, Peoplesoft		
March	Introduction to databases and data warehouse Meaning of DBMS, Need for using DBMS. Concepts of tables, records, attributes, Keys- Super key, Candidate Key, Primary Key etc. integrity constraints, schema architecture, data independence. Data Warehousing and Data Mining - Concepts of Data warehousing, - Importance of data warehouse for an organization - Characteristics of Data warehouse - Functions of Data warehouse - Functions of Data warehouse - Data warehouse architecture - Business use of data warehouse - Standard Reports and queries Data Mining - The scope and the techniques used - Business Applications of Data warehousing and Data mining	Audio visuals	15
April	Outsourcing - Introduction to Outsourcing - Meaning of Outsourcing, Need for outsourcing - Scope of Outsourcing. - Outsourcing : IT and Business Processes	MCQ Test and Audio visuals	15

Total no. of lectures	60
Computing	
Traditional Outsourcing Vs. Cloud	
- Cloud computing offerings	
Outsourcing in Cloud Environment	
- KPO Indian Scenario	
- KPO challenges	
- KPO : Opportunity and Scope	
- KPO vs BPO	
- Meaning of KPO	
BPO to KPO	
- ITO Vs BPO	
- Process of BPO	
Outsourcing	
- Strategy for Business Process	
BPO Business Model	
- BPO and IT-enabled services	
BPO	
- Project Management approach in	
- BPO and IT Services	
- Benefits of BPO	
- BPO Service scope	
- How does BPO Work?	
BPO Vendors	
- Introduction	

Teaching Plan: 2022-23

Department: Bachelor of Management Studies

Class: SYBMS

Semester: IV

Subject: Production & TQM

Name of the Faculty Member: Siddhi Kadam

Month	Topics to be Covered	Additional Activities planned / done	Number of Lectures
Jan	 Production Management: (1) Objectives, Components – Manufacturing Systems: Intermittent and Continuous Production Systems. (2) Product Development, Classification and Product Design. (3) Plant location and Plant Layout – Objectives, Principles of Good Product Layout, Types of Layout. (4) Importance of Purchase Management. 	Case Studies	16
Feb	Materials Management: Concept, Objectives and Importance of Materials Management Various Types of Material Handling Systems. Inventory Management: Importance – Inventory Control Techniques ABC, VED, FSN, GOLF, XYZ, SOS, HML. EOQ: Assumptions, Limitations and Advantages of Economic Order Quantity, Simple Numerical on EOQ, Lead Time, Reorder Level, Safety Stock.	Group Discussion	16
Mar	Basics of Productivity and TQM: Concepts of Productivity, Modes of Calculating Productivity. Importance of Quality Management, Factors Affecting Quality; TQM – Concept and Importance, Cost of Quality, Philosophies and Approaches To Quality: Edward Deming, J. Juran, Kaizen, P. Crosby's Philosophy. Product and Service Quality Dimensions, SERVQUAL: Characteristics of Quality, Quality Assurance, Quality Circle: Objectives of Quality Circles, Ishikawa Fish Bone, Applications in Organizations. Simple Numerical on Productivity.	Role Play	16
Apr	Quality Improvement Strategies and Certifications: Lean Thinking, Kepner-Tregor Methodology of Problem Solving, 6 Sigma Features, Enablers, Goals,	Case Studies	14

DMAIC/DMADV. TAGUCHI'S QUALITY ENGINEERING, ISO- 9000, ISO-14000, QS 9000. Malcolm Baldrige National Quality Award (MBNQA), Deming's Application Prize.	
Total no. of lectures	60

Teaching Plan: 2022-23

Department: B.M.S.

Class: S.Y.B.M.S

Semester: IV

Subject: Rural Marketing

Name of the Faculty: Ms. Shivani Naik

Month	Topics to be Covered	Internal	Number of
		Assessment	Lectures
January	Unit –I Chapter 1- Introduction to Rural Marketing	Discussions	14
,	Chapter 2 – Rural Marketing Environment	Case study	
		(To be included in	
		internal assessment)	
Fobruary	Unit- II Chapter 2. Bural Consumer hebouiour	Quiz	16
February	Chapter 3- Rural Consumer behaviour Chapter 4- Rural Marketing Mix & Rural Product Strategies	Presentations	
		(To be included in	
		internal assessment)	
N A a a b	Unit – III	Management	16
March	Chapter 5- Pricing Strategies & Objectives Chapter 6 – Promotional Strategies, Rural Market – Segmentation, Targeting and Positioning	Games	
	Unit – IV	Recap	14
April	Chapter 7 – Distribution Strategies for Rural consumers	Doubt Clarification	
	Chapter 8 – Communication Strategy	Class test	
		Total	60